

NTIC HOMEWORK POLICY

14.1 Aim

Homework is a practicing activity in the form of reading, studying, projects, or completing an assignment which teachers give students to do outside the classroom, and after school hour. It is an integral part of teaching and learning activities at Nigerian Tulip International Colleges, and It also serves as a medium through which evaluation can be carried out.

Through homework, we have an effective school-home relationship which is sensitive to the students' academic needs, and also a balanced social lifestyle. It serves as a tool of practicing skills, and reviewing contents. It also enables a perfect understanding of the concept learned in the classroom. Students learn time management, goal setting and study skills through homework.

14.2 Recommended Time Allocation

The time spent working on each subject will vary depending on the nature of the assignment and the number of class periods allotted to the subject on the timetable per week. Based on this, we suggest 2-3 homework tasks per week for core subjects like English Language and Maths, and 1-2 homework per week for all other subjects.

The following are **NTIC school management's recommendations** as appropriate time allocations for homework activities.

- **JSS Students:** The time frame is 1 -2 hours, including the revision and study time for the learner. This indicates that the allotted time for homework per subject should not exceed 15 minutes.
- **SSS Students:** The time frame is 2- 3 hours, including the revision and study time for the learner. This indicates that the allotted time for home per subject should not exceed 20 minutes.

Note: Kindly contact your child's teacher in a situation where a student will require more than the stipulated time. A modification on the homework contract would be designed to support such child in enhancing his/her learning style.

14.3 ROLES AND RESPONSIBILITIES RELATED TO PRACTICAL APPLICATION:

Administrators' Role and Responsibilities

The school administrator shall;

- monitor and support the teachers in the implementation of the home-work guidelines
- encourage teachers to use homework as a tool to reinforce learning.
- be conversant with the nature and structure of the assignments or projects and their impact on the student's overall educational program.
- facilitate the communication process between the school and home, and help maintain the parent/school partnership on homework progress.
- provide a copy of the homework policy to guardians/parents and inform them of the ensuing homework expectations
- provide periodic review of school homework guidelines
- ensure homework schedule is balanced across learning areas to avoid stress and overload.

14.4 Teachers' Role and Responsibilities

The teacher shall;

- identify the purpose of homework for students,
- communicate expectations to students.
- ensure that the student easily obtains resources and materials required for homework projects.
- ensure that homework is purposeful and relevant to the curriculum being taught.
- ensure that the set homework is understood and feasible within the allotted time.
- provide opportunities for students to discuss any difficulties they are experiencing with their homework.
- review homework and return it promptly.
- use continuous assessment sheets for recording and reporting homework.
- mark homework and provide timely and practical feedback and support.
- reward and praise children who regularly complete homework tasks.
- be mindful of circumstances that may prevent a child from completing homework tasks, and provide mitigating options.

14.5 The learner would be required to;

- record assigned homework given by the teacher

- clarify unclear homework from teachers
- take increasing responsibility to undertake the assignment given, especially on the days they missed classes.
- complete homework as assigned.
- seek assistance from teachers to aid the completion of the given homework that seems difficult.
- take home all necessary resources for the assignment, such as textbooks, notes, and study guides.
- turn in the completed homework to the school when due,
- follow-up on the given feedback
- be responsible for taking care of, and returning, any borrowed resource materials to the appropriate school section from where it was borrowed.

14.6 Role of Parents/Guidance

Parents and guidance are admonished to;

- support the school by ensuring that their child attempts the given homework.
- provide a work area (with learning resources, e.g., pens, pencils, ruler, eraser, etc.) and a supportive environment (e.g., an area free from significant distractions), together with a routine sensitive to the child's academic growth and domestic responsibilities.
- encourage and reward their child for successful homework completion.
- emphasize the values of homework to their child's academic success,
- supervise the child while attempting the homework (but they must not do the task for the child).
- establish a consistent schedule for completing homework.

14.7 Make-up Work

Opportunities will be given to students who missed assignments and tests only when excused absence have been taken. The teacher will determine the make-up of an assignment missed but not necessarily identical to the assignments and tests missed during the period of absence. Full credit will be given to students who have completed their work satisfactorily within the stipulated time. Students who missed assignments or tests without excused absence may be given the make-up opportunity for 20 percent reduced credit per week. Teacher(s) shall assign such make-up work as necessary measures to ensure academic progress, not punitive measures.

